

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE JANUARY 04, 2022 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, January 04, 2022 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Jeff Wolfe	Commissioner, President
Donnie Lawson	Commissioner, Vice President
Tom Santelli	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Administrative Assistant

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Santelli opened the meeting at 9:16 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF ELECTING NEW OFFICERS

Commissioner Santelli made the motion to nominate Commissioner Wolfe as President of the Boone County Board of Commissioners. Commissioner Lawson seconded the motion. Motion Carried 3-0.

Commissioner Santelli made the motion to nominate Commissioner Lawson as Vice President. Commissioner Wolfe seconded the motion. Motion Carried 3-0.

IN THE MATTER OF MINUTES

Minutes were tabled until next meeting

IN THE MATTER OF MEMORANDUMS FOR THE NOVEMEBR 22, 2021 AND DECEMBER 20, 2021 EXECUTIVE SESSIONS

Commissioner Santelli moved to approve the Memorandums for the November 22, 2021 and December 20, 2021 Executive Sessions. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

There were none at this time.

**IN THE MATTER OF EQUIPMENT MARKETING QUOTE FOR A TOTAL PATCHER FOR THE
BOONE COUTNY HIGHWAY**

Max Mendenhall, Director of Capital Investments, presented the Equipment Marketing Quote for the Total Patcher. The quote for the Total Patcher is for \$74,800.

Commissioner Lawson moved to approve the Equipment Marketing Quote for the Total Patcher. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

**IN THE MATTER OF REQUEST TO DECLARE HIGHWAY EQUIPMENT (2003 BROCE BROOM)
SURPLUS**

Max Mendenhall, Director of Capital Investments, presented the request to declare Highway equipment (2003 Broce Broom) surplus.

Commissioner Santelli moved to approve the request to declare Highway equipment (2003 Broce Broom) surplus. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

**IN THE MATTER OF LPA/CONSULTANT AGREEMENT FOR BRIDGE 41 CONSTRUCTION
INSPECTION**

Nick Parr, Highway Director, presented the LPA/Consultant Agreement with BLN for CE on Bridge 41. The agreement for Construction Inspection on this project has a not to exceed amount of \$254,200.

Commissioner Santelli moved to approve the LPA/Consultant Agreement with BLN for CE on Bridge 41. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF CLARK DIETZ PROFESSIONAL SERVICES AGREEMENT FOR BRIDGE 84

Nick Parr, Highway Director, presented the Clark Dietz Professional Services Agreement for Bridge 84. The agreement for Professional Services on this project has a not to exceed amount of \$97,750.

Commissioner Lawson moved to approve the Clark Dietz Professional Services Agreement for Bridge 84. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

**IN THE MATTER OF USI AUTHORIZATION TO PROCEED BRIDGE 84 UTILITY
COORDINATION**

Nick Parr, Highway Director, presented the USI Authorization to Proceed for Boone County On-Call Assignments pertaining to Bridge 84 Utility Coordination. The authorization to proceed on this project has a lump-sum fee not to exceed amount of \$2,000.

Commissioner Lawson moved to approve USI Authorization to Proceed Bridge 84 Utility Coordination. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF USI AUTHORIZATION TO PROCEED BRIDGE 84 ENVIRONMENTAL PERMITTING & SEPA MEMO

Nick Parr, Highway Director, presented the USI Authorization to Proceed for Boone County On-Call Assignments pertaining to Bridge 84 Environmental Permitting & SEPA Memo. The authorization to proceed on this project has a lump-sum fee not to exceed amount of \$7,500.

Commissioner Lawson moved to approve the USI Authorization to Proceed Bridge 84 Environmental Permitting & SEPA Memo. Motion seconded by Commissioner Santelli; motion passed unanimously 3-0.

IN THE MATTER OF BUTLER, FAIRMAN & SEUFERT, INC. TASK #18-1

Nick Parr, Highway Director, presented the Butler, Fairman & Seufert, Inc. Task Order #18-1 for MA-033, JE-016 & JE-020. The Task Order #18-1 on this project has a not to exceed amount of \$5,200.

Commissioner Santelli moved to approve the Butler, Fairman & Seufert Task Order #18-1 for MA-033, JE-016 & JE-020. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

Commissioner Lawson made a motion to appoint Tom Santelli to the Convention Visitors Bureau for a 1-year term as the Commissioners representative. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

Commissioner Santelli made a motion to support the recommendation of appointing Jamie Bohler Smith to the CIB board. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF STAFF REPORTS

- APC – Rachel Cardis
- Coroner’s Office – Justin Sparks
- Facilities / Capital Investments – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Nick Parr, Director of Highway Department presented the following items:

- 1) Construction in right-of-way permit (#202110077) for Centerpoint Energy at 7300 N 225 W for a tap pit and to install gas service. Blanket bond amount of \$5,000. The Boone County Highway Department recommends approval.

Commissioner Santelli moved to approve the construction in right-of-way permit (#202110077). Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 2) Construction in right-of-way permit (#202110078) for Boone REMC at 1045 W 800 N to bore for new house. Blanket bond amount of \$5,000. The Boone County Highway Department recommends approval. Commissioner Santelli moved to approve the construction in right-of-way permit (#202110078). Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.
- 3) Construction in right-of-way permit (#202110079) for Boone REMC at 5356 Serum Plant Rd.to bore for new house. Blanket bond amount of \$5,000. The Boone County Highway Department recommends approval.
Commissioner Santelli moved to approve the construction in right-of-way. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.
- 4) Nick Parr, Highway Director, stated that after a recent discussion with two County Council members regarding infrastructure funding, it was determined that an adjustment to the Cumulative Bridge Fund rate should be considered to fund bridge and small structure projects. This would align with the results of the Asset Management Evaluation that was completed by BF&S in June of 2021. This evaluation determined that including all of the bond funds and the matching of all federal-aid and CCMG funds there would be a \$600,000 shortfall. The Cumulative Bridge Fund is currently at a rate of \$0.125 and it was advertised at a rate of \$0.0217. Bob will be contacting Paige Sansone with Baker Tilly to see what the rate needs to be to receive \$1.5 million per year, the County is currently receiving \$780,000 per year.

Megan Smith, Human Resources Director presented:

- 1) Changes to the Policy Handbook:
 - a. Compensatory Time must be used within the same pay period as earned.
 - b. COVID-19 policy updated to reflect the new CDC guidelines.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Claims Dockets – regular, prepaids, payroll, and insurance.

Commissioner Santelli moved to hold a claim for Taft from December 22, 2022 claim cycle in the amount of \$7,338.42. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

Commissioner Santelli moved to approve the rest of the Budgetary Claims presented from the Auditor's Office. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

There was no mail at this time.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Santelli moved to adjourn the Boone County Commissioners' Meeting at 09:52 AM on Monday, January 04, 2022. Motion seconded by Commissioner Lawson ; motion passed unanimously 3-0.